



**THE ORGANISATION OF PROFESSIONAL ASSOCIATIONS OF SRI LANKA**  
**NATIONAL APEX AWARDS 2022**  
**APPLICATION FORM**

**Category under which the application is made:**

If the space provided in this application is inadequate in any section, please attach additional sheet/s referring to the relevant section/s.

Please mark (X) in the relevant box

Finance & Banking	<input type="checkbox"/>	Agriculture & Veterinary Science	<input type="checkbox"/>
Engineering Services	<input type="checkbox"/>	Management	<input type="checkbox"/>
Science & Technology	<input type="checkbox"/>	Marketing & Hospitality	<input type="checkbox"/>
Legal	<input type="checkbox"/>	Maritime & Defence	<input type="checkbox"/>
Health & Medical Services	<input type="checkbox"/>	Economics & Statistics	<input type="checkbox"/>

**APPLICANT / NOMINEE PROFILE**

**1. Personal Information**

Name of the Applicant / Nominee	
Address:	Residence  Office
Contact Nos.	Mobile  Residence  Office  E-mail

Occupation / Profession	
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**2. Nomination Form:**

<p><b>AS THE NOMINATOR</b> (In the event, applicant is nominated by a Member Association)</p>	
<b>Name of the Association :</b>	
<b>Name of the Nominator:</b>	
<b>Business/Office Address:</b>	
<b>Telephone:</b>	
<b>E-mail:</b>	
<b>Occupation/Profession:</b>	
<p>I hereby certify that the nominee mentioned in this form is nominated for the National Apex Awards 2022 by me.</p> <p>.....</p> <p><b>Signature of Nominator</b> <span style="float: right;"><b>Date</b></span>  <b>President/ Secretary/ Authorized Signatory</b></p> <p><b>Official seal</b></p>	
<p><b>CONSENT OF NOMINEE</b></p>	
<p>I confirm all facts contained in this form as correct and give permission for the facts to be used for evaluation and publication. With the agreement to accept an award, I understand that I am required to be present at the National Apex Awards Ceremony to be held on 16<sup>th</sup> August 2022.</p> <p>Name of the Nominee :</p>	

..... <b>Signature of the Nominee</b>	..... <b>Date</b>
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**3. Certification by the Member Association**

<b>Name of the Member Association</b>	
<b>Membership category</b>	
I/We certify that..... (Name of the Applicant) is presently a member of good standing of our Association and has been a member for more than 10 years as at 30.06.2022.	
..... <b>Signature of the President/ Secretary/ Authorized Signatory</b>	..... <b>Date</b>
<b>Official seal</b>	

**4. Educational Background**

Qualification	
Institute	
Year	

**5. (a) Professional Qualifications / Achievements - Annex Certificates (Photocopies)**

Qualification	
Institute	
Year	

Qualification	
Institute	
Year	

Qualification	
Institute	
Year	

Qualification	
Institute	
Year	

**5. (b) Professional Membership/s - Annex Membership Certificate (Photocopies)**

Institute	
Membership (Member/Associate/Fellow)	

Institute	
Membership (Member/Associate/Fellow)	

Institute	
Membership (Member/Associate/Fellow)	

Institute	
Membership (Member/Associate/Fellow)	

**5. (c) Post Graduate Qualifications Annex Certificates (Photocopies)**

Qualification	
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Institute	
Year	

Qualification	
Institute	
Year	

**4. (d) Professional Achievements - Annex Certificates (Photocopies)**

National	Presented for a project / programme within Sri Lanka ( Acceptable nationally)
International	Presented for a project / programme outside Sri Lanka ( Acceptable to the Panel of Judges)

**5. (e) Professional Awards/ Recognitions - Annex Certificates (Photocopies)**

National	
International	

**6. Business/ Organisation/ career achievements (any award that has direct bearing to your contribution) with proof and reference.**

Brief description of the Company/ Organization	
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Positions held	
List of Achievements within the Organisation/business/career	

**7. National Achievements other than professional, business and career (Acceptable publications, papers & articles etc.)**

**Submit proof**

**8. International Achievements**

**Submit proof**

**9. Special Achievements**

**Submit proof**

<b>Inventions</b>	
<b>Research papers/Articles in relation to profession</b>	

**10. Contributions to the community/ environment development**

**Submit proof**

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**11. a) Leadership Achievements**

**Submit proof**

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b) Please submit a write up preferably in not less than 1000 but not more than 2000 words justifying your eligibility to receive this award.

**Declaration:**

I hereby declare that the information furnished herein is true and correct and I accept that this application could be rejected if any of the data/information provided is found to be incorrect.

.....  
**Signature of Applicant/Nominator of the Member Association.**

.....  
**Date**



## **Terms & Conditions**

Should be a dedicated professional envisioned, innovative, and strategically focused to develop the profession by carrying out progressive changes to the society for its wellbeing and, frequently champions change, in pursuit of continuous improvement and gaining a strategic advantage for the profession, serving as an ambassador par excellence for the profession whilst engaging in a process that contributes to the profession and keeps abreast in continuing professional development to be an outstanding achiever.

- Professional Certificates should be certified as true copies.
- Attach copies of all the certificates. The originals must be submitted on request.
- Please attach a photocopy of NIC or passport.
- Application processing fee of Rs.5,000/- to be paid at the time of handing over of the Application at the OPA Secretariat or if sent by post together with a cheque drawn in favour of the Organisation of Professional Associations of Sri Lanka and crossed “A/c Payee” only.
- Specimen of the Application Form could be downloaded from the OPA Website.  
[www.opasrilanka.org](http://www.opasrilanka.org)
- Please note that the Closing date of Applications is 30<sup>th</sup> June 2022.

Note: Please follow the guidelines provided with the Application Form

# THE ORGANISATION OF PROFESSIONAL ASSOCIATIONS OF SRI LANKA (OPA)

## NATIONAL APEX AWARDS 2022 - GUIDELINES

### 1. Introduction

The Inaugural National Apex Awards Ceremony was held in 2013, which was a groundbreaking event, showcasing the significant achievements of members of Member Associations of OPA.

Recognition of Professional Excellence through an Apex Award scheme was established by the (OPA), to recognise the outstanding achievements of professionals across different sectors.

A total of ten (10) awards will be on offer to deserving individuals at this distinguished ceremony recognising national and international achievements. This is the third occasion that the Apex Awards are on offer.

### The Categories of Awards Consist of the Following Sectors

Category of Award	Profession Category	Member Associations
<b>I. Finance and Banking</b>	1 Finance 2 Banking	1 The Institute of Chartered Accountants of Sri Lanka (ICA) 2 Chartered Institute of Management Accountants (CIMA) 3 Sri Lanka Institute of Taxation (SLIT) 4 Association of Chartered Certified Accountants of Sri Lanka (ACCA) 5 Institute of Certified Management Accountants of Sri Lanka (CMA) 6 Association of Professional Bankers of Sri Lanka (APB)
<b>II. Engineering Services</b>	1. Architecture 2. Engineering 3. Surveying 4. Town Planning 5. Quantity Surveying 6. Valuation	1. Sri Lanka Institute of Architects (SLIA) 2. Sri Lanka Institute of Landscape Architects (SLILA) 3. Association of Public Service Engineers (APSE) 4. Engineers' Guild of Sri Lanka (EGSL) 5. The Institution of Engineers of Sri Lanka (IESL) 6. Society of Structural Engineers of Sri Lanka (SSESL) 7. The Surveyors' Institute of Sri Lanka (SISL) 8. Institute of Town Planners of Sri Lanka (ITP) 9. The Institute of Quantity Surveyors, Sri Lanka (IQSSSL) 10. The Institute of Valuers of Sri Lanka (IVSL)
<b>III. Science and Technology</b>	1. Gemology 2. Librarianship 3. Science 4. Computer Science	1. Gemologists Association of Sri Lanka (GASL) 2. Sri Lanka Library Association (SLLA) 3. Association of Scientific & Technical Workers (ASTW)

<b>Category of Award</b>	<b>Profession Category</b>	<b>Member Associations</b>
	5. Archeology 6. Chemistry	4. Institute of Chemistry Ceylon (ICC) 5. Institute of Physics Sri Lanka (IP) 6. Computer Society of Sri Lanka (CSSL) 7. Sri Lanka Council of Archeologists (SLCA) 8. The Textile Institute of Sri Lanka (TISL) 9. Associations of Airline Pilots of Sri Lanka (AAPSL)
<b>IV. Legal</b>	1. Law	1. Bar Association of Sri Lanka (BASL)
<b>V. Health and Medical Services</b>	1. Dentistry 2. Medicine 3. Pharmacy 4. Nursing	1. Sri Lanka Dental Association (SLDA) 2. Government Dental Surgeons' Association (GDSA) 3. General Dental Practitioners Association (GDPA) 4. Government Medical Officers' Association (GMOA) 5. Sri Lanka Medical Association (SLMA) 6. Independent Medical Practitioners' Association (IMPA) 7. Pharmaceutical Society of Sri Lanka (PSSL) 8. Graduate Nurses' Foundation of Sri Lanka (GNFSL)
<b>VI. Agriculture and Veterinary Science</b>	1. Veterinary Science 2. Agriculture	1. Sri Lanka Veterinary Association (SLVA) 2. Sri Lanka Institute of Agriculture (SLIAG)
<b>VII. Marketing and Hospitality</b>	1. Marketing 2. Hospitality	1. Sri Lanka Institute of Marketing (SLIM) 2. Institute of Hospitality Sri Lanka International Branch (IH)
<b>VIII. Management</b>	1. Supply Management 2. Management 3. Human Resource Management	1. Institute of Supply & Materials Management (ISMM) 2. Institute of Quality & Productivity Management (IQPM) 3. Institute of Chartered Corporate Secretaries of SL (ICCSL) 4. Chartered Financial Analysts of Sri Lanka (CFASL) 5. Institute of Facilities Management of Sri Lanka (IFMSL) 6. Chartered Institute of Personnel Management of Sri Lanka (CIPM) 7. The Associations of Chartered Insurance Professionals (ACIP)
<b>IX. Maritime and Defence</b>	1. Shipbroking 2. Defence 3. Maritime	1. The Institute of Chartered Shipbrokers of Sri Lanka (ICS) 2. Association of Retired Chiefs of Police (ARCPSL) 3. Association of Retired Flag Rank Officers (ARFRO)

<b>Category of Award</b>	<b>Profession Category</b>	<b>Member Associations</b>
		4. Company of Master Mariners of Sri Lanka (CMMSL) 5. Society of Chief Engineers' Marine (SOCEM)
<b>X. Economics and Statistics</b>	1. Economics 2. Statistics	1. Sri Lanka Economic Association (SLEA) 2. Institute of Applied Statistics of Sri Lanka (IASSL)

The Apex Awards would be presented to individuals who had showcased an outstanding contribution to Sri Lanka relating to their professions.

## **2. Process**

### **2.1. Submission of Nominations / Applications**

The nomination could be submitted individually or by a member Association. Professional Association can select an eligible member for an award in the discipline and submit the name with a brief description of the nominees for the OPA National Apex Awards.

All nominations/applications shall be on the prescribed form to be downloaded from the OPA Sri Lanka website, [www.opasrilanka.org](http://www.opasrilanka.org) or to be obtained from the OPA Secretariat.

### **2.2. Appointment of a Panel of Judges**

The Panel of Judges shall consist of one academic, two professionals from member associations, and two outside the profession, all of whom would be of good standing. The relevant Panel of Judges will be appointed by the OPA National Apex Awards Committee. The minimum number of Judges is five for the selection process.

First round of selection would involve aforesaid five members in the panel, and the final selection would be done by three members who are other than the two professionals from member associations. A Chairman for the Panel of Judges shall be appointed within the panel of judges, and such appointed chairman shall preside over the meetings.

### **Selection**

Panel of Judges shall submit their recommendations to the OPA National Apex Awards Committee. The Chairman of the OPA National Apex Awards Committee shall recommend the successful nominees.

## **3. Important Instructions**

A member cannot forward more than one nomination for an award category.

The nominees/ applicants may be required to present themselves for an interview or interviews at the request of the Judges.

If the Panel of Judges is of the view that the nominations/applications received for a particular category of Award is not up to the standard, on their recommendation Chairman of the Panel of Judges, Chairman of the OPA National Apex Awards Committee may decide not to present any Award for that category.

The failure to submit all requested information within stipulated time lines may disqualify the nominee/applicant. The decision of the Chairman of the OPA National Apex Awards Committee on the recommendation of the Panel of Judges will be final.

The award winners will be notified at short notice by the Chairman of the OPA National Apex Awards Committee.

Nomination / Application forms with the category of the Award marked on the top left-hand corner of the envelope should be returned under sealed cover on or before **30<sup>th</sup> June 2022** to:

**The General Secretary**  
**The Organisation of Professional Associations of Sri Lanka**  
**275/75, Prof. Stanley Wijesundera Mawatha,**  
**Colombo 07, Sri Lanka.**

For Clarifications call OPA Secretariat : 011 2580268

#### **4. The Award**

The Award for Excellence in each category will be presented only to one distinguished member who has demonstrated outstanding achievements and eminence in that field.

##### **4.1 Nominations for Award**

Nominations in any one of the following categories will be entertained.

- Professional Associations
- Individual

The individual should use the official Nomination Form along with a report in the given format. The forms should be accompanied by a Curriculum Vitae of the nominee. The nominations that do not comply with this requirement may be rejected.

Each nominee should submit a statement indicating as to how in the opinion of the nominator, they would adhere to each of the selection criteria pertaining to the relevant award by giving a description of not more than 100 words per criterion.

##### **4.2 Eligibility Criteria for nominee:**

- Be a Member of a member association of OPA.
- Should be Member of the relevant Professional Association for more than 10 years.
- Be more than 45 years of age as of 30<sup>th</sup> June 2022.
- Possess substantial professional experience and advancement.
- Contribution made to development of the profession.
- Interaction with the society at large contributing to its betterment.
- Possess a track record of good governance in his/her professional endeavors.
- Promotion of interaction between professionals in Sri Lanka and overseas.

##### **4.3 Form of Award**

A lifetime Trophy is awarded in recognition of professional excellence and a Certificate.

**5<sup>th</sup> June 2022**